

**Government of Jammu and Kashmir  
Science and Technology Department  
Civil Secretariat, Jammu.**

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**Circular No: 01 -JK (ST) of 2020**

**Dated: 09 -12- 2020**

It has been observed that the officers/officials of the Sub-ordinate offices of Science and Technology Department are frequently visiting the office of the Principal Secretary to Government, Science and Technology Department with applications/representations for their transfers, postings, Promotions, adjustment, attachment or modification of orders.

It is, therefore, impressed upon all the concerned to send their applications/representations with regard to transfer/postings/Promotions/modification of orders only through proper channel i.e. HOD's concerned. No such application/representation shall be accepted by hand through the applicant or in other person. Action shall be taken against the officer/official violating this circular and visiting the office of the Principal Secretary for above purpose.

All the Officers of the Administrative Department and the staff posted in the Clerical Hall of this Department must also take note of it and not allow any person to visit and present any application/paper in this regard.

Sd/-

(Bipul Pathak)IAS

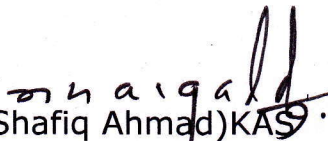
Principal Secretary to Government  
Science and Technology Department'

Dated: 09 -12-2020

No: ST/Gen/38/2020

Copy to the:

1. CEO, JAKEDA for information and necessary action.
2. Additional Director, JKST&IC for information and necessary action
3. All Officers /officials of Science and Technology Department.
4. Pvt. Secretary to Principal Secretary to Government, Science and Technology Department.
- ✓ 5. In-charge Web site, for uploading the Circular on Website of the Department.
6. Circular file/stock file

  
(Shafiq Ahmad)KAS 12.20

Additional Secretary to Government  
Science and Technology Department